

The State Soil Conservation Board met in executive session in Temple, Texas on June 26th, 1939, with all members present.

The day was spent in conference with State, Federal, and other agencies, in the discussion of Soil Conservation program.

In executive session of the 26th and 27th, the Board transacted the following business:

On motion of Mr. Fawcett, seconded by Mr. Martin, the regular form to be used by applicants in applying for districts was adopted. On motion of Mr. Fawcett, seconded by Mr. Cardwell, Miss Susanne Alsup of Temple, Texas, was employed as office stenographer and assistant at a salary of \$1,350.00 per year, as is provided for same.

The Board heard a committee from Waco with reference to location of the State office. Proposals from Brownwood, Stephenville, College Station, and Temple were announced. On motion by Mr. Cardwell, seconded by Mr. Fawcett, Temple was designated as the location for the State office of the State Soil Conservation Board. On motion by Mr. Martin, seconded by Mr. Fawcett, the Chairman was instructed to complete arrangements with Mr. Culp for office space in the Professional Building, rooms 618-20, at a rate of Fifty (\$50.00) Dollars per month, the rental to include office rent, utilities, and janitor service. Chairman was further instructed to consult the Attorney General's Department, and to obtain an opinion on certain parts of the State Conservation Act; to further contact the State Comptroller's Office concerning making available the Ten Thousand Dollar special appropriation as provided by the Forty-Sixth Legislature, and to obtain assistance from the Comptroller's Department in working out plans and specifications for the necessary equipment and operation of the State Office.

On motion by Mr. Cardwell, seconded by Mr. Martin, the date for accepting petitions by the State Board for districts was fixed as of July 20th, 1939, and thereafter. The chairman was instructed, upon receipt of applications coming into the State office as of record date, to place an outline of each proposed district on a Texas State map, preparations being for the purpose of having same available for observation and study at the next regular meeting of the Board.

The Chairman was further instructed to appear before the meeting of County Agents at College Station on July 10th, and there discuss the policies and purposes of the State Board, and to cover, in a general way, such determinations as has been set forth by the Board relative to its operations.

On motion of Mr. Cardwell, seconded by Mr. Kennedy, Mr. Frank Buckley was employed by the Board as its chief field supervisor, his work to be under the direct supervision of the State Board, at a salary of \$2,750.00 per year, to be paid out of such moneys as are, or may be, available for that purpose. Mr. Buckley, as said field supervisor, to furnish his personal car, and to be allowed four (04¢) cents a mile for the operation of same while engaged in traveling that is necessary in performing the duties assigned to him by the State Board; he to receive a per diem allowance not to exceed that amount provided by law for State employees performing a similar type of work; the payment of such expenses to be drawn from such funds as are, or may be, available for that purpose under the law.

Any person employed by the State Soil Conservation Board, desiring to be relieved from such employment, shall be required to give the Board at least ten days' notice of such determination. The Board will likewise give at least ten days' notice to any employee of the Board, when, in the opinion of the Board, it is necessary to discontinue the services of such employee, and the employment of such employee will be terminated within ten days after such notice has been given.

The Chairman was instructed to return all applications for districts coming into the State Office, with instructions that they use the adopted form of the Board, and that a letter of explanation, to be drafted by the Chairman, accompany the returns.

After some discussion, on motion of Mr. Kennedy, and seconded by Mr. Cardwell, the Chairman was instructed to employ an administrative officer, assigning to him the duty of Chief Accountant and Office Director, at a salary of \$1,800.00 per year. This administrative officer being under the direct supervision of the Board, and subject to the performance of such duties as the Board may direct from time to time. That the said employee be put to work when, in the opinion of the Chairman, his services are required in carrying on the proper functions as are necessary for the operating efficiency of the office.

There being no further business, the Board adjourned subject to call.

Members Present:

Mr. Wm. G. Kennedy,  
Mr. H. K. Fawcett,  
Mr. Walter W. Cardwell,  
Mr. J. P. Martin,  
Mr. V. C. Marshall.

  
Chairman

  
Secretary

Approved on the 24th day of July, 1939

STATE SOIL CONSERVATION BOARD OF TEXAS

PETITION FOR ORGANIZATION OF PROPOSED \_\_\_\_\_

SOIL CONSERVATION DISTRICT

To the State Soil Conservation Board, City of Temple, State of Texas:

Pursuant to the Texas Soil Conservation Law, as enacted by the 46th Legislature, known as House Bill No. 20, the undersigned land owners, all of whom hold title to lands lying within the territory hereinafter described, respectfully represent:

FIRST: That there is need, in the interest of the public health, safety, and welfare, for a soil conservation district to function in the territory hereinafter described.

SECOND: That they propose as a name for said district, the \_\_\_\_\_ Soil Conservation District.

THIRD: That the territory proposed to be organized as a district includes substantially the following: (Include map showing substantially the correct location of boundaries of proposed district.)

WHEREFORE, the undersigned petitioners respectfully request that the Board duly define the boundaries for such district; that a referendum be held within the territory so defined on the question of a soil conservation district in such territory; and that the Board determine that such a district be created.

SIGNATURE

ADDRESS

DATE

1. \_\_\_\_\_

2. \_\_\_\_\_

(NOTE: Attach instrument bearing signatures of at least fifty or a majority of owners of land lying in the proposed district.)

STATE SOIL CONSERVATION BOARD OF TEXAS

NOTICE OF HEARING UPON ORGANIZATION OF PROPOSED

SOIL CONSERVATION DISTRICT, ENCOMPASSING LAND LYING IN

COUNTIES, TEXAS

WHEREAS, on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ there was duly filed in the office of the State Soil Conservation Board, at Temple, Texas, a petition signed by fifty or a majority of land owners pursuant to the provisions of the State Soil Conservation Act, as enacted by the 45th Legislature, known as House Bill No. 20, requesting the establishment of \_\_\_\_\_

Soil Conservation District; and

WHEREAS, the lands described by said petition, and other lands which will be considered for inclusion in said district, are located in \_\_\_\_\_

Courties, described substantially as follows:

Now, therefore, notice is hereby given that a public hearing will be held pursuant to the said petition, on the question of the desirability and necessity, in the interest of the public health, safety, and welfare, of the creation of such district; on the question of the appropriate boundaries to be assigned to such district; upon the propriety of the petition, and of all other proceedings taken under the said Act; and upon all questions relevant to such inquiries. The said public hearing will be held by the State Soil Conservation Board on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ beginning at \_\_\_\_\_ o'clock \_\_\_\_\_ m., at \_\_\_\_\_ in the county of \_\_\_\_\_.

All persons who shall hold title to any lands lying within \_\_\_\_\_

the limits of the above described territory as owners, and all other interested parties, are invited to attend and will be given opportunity to be heard at the time(s) and place(s) hereinbefore specified.

STATE SOIL CONSERVATION BOARD

BY: \_\_\_\_\_

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_